2023 Annual Scientific Meeting
October 11-13 | Chicago, IL

MSPR PLATFORM PRESENTATION GUIDELINES

Your presentation is *limited to 15 minutes*: 10 min for presentation and 5 min for Q&A. Please keep in mind as you prepare your talk that the *allotted time must be adhered to*. All oral presentations should be prepared in PowerPoint.

Presentation Slide Requirements
Please use the information below for your In-Person slides. We recommend that presenters download the PowerPoint slide deck template from the Presentation Management Portal. This will be listed as "Download the PowerPoint Template" on your presenter task list. Even if the PowerPoint template is not downloaded, all presentation slides must follow the requirements below.

● 16:9 ratio.
● Headings should be Arial font, color black & size 49.
● Body font should be Arial font, color black & size 24.
● A disclosure slide is required after your title slide.
● Copyrighted images are not permitted.
● No PowerPoint animations or videos are permitted for On-Demand slide uploads, however you can use them for your onsite slides in Chicago.
● Tables and images should be large enough for audience viewing.
● A good rule of thumb is one slide per minute - For example, a 10-minute presentation would have a maximum of 10 slides.

If you have questions, contact MSPR at info@midwestspr.org.